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Dear PF Leader,

Welcome to one of the Largest Club Ministry in the Adventist world. You have been chosen by God to do a great and special work for Him, you might feel inadequate or not knowledgeable enough to carry such a big responsibility to lead. If you are feeling this way, you are perfectly qualified to be used by God. Remember that "He said to me, "My grace is sufficient for you, for my power is made perfect in weakness." Therefore, I will boast all the more gladly about my weaknesses, so that Christ's power may rest on me." (2 Corinthians 12:9) God is going to be with you.

Pathfinders clubs are committed to connecting youth with Jesus and to disciple them, we do it by modeling them a biblical discipleship cycle found in Mark 8, CONNECT, GROW, SERVE and SHARE. This year's theme is "GROW". I pray that you grow in Christ to impact many people developing them to be a light in their communities being a friend of God and men.

Remember that the Pathfinders is a ministry that works with Pre-Teens and Teens, you will find. Involve others to help you in this beautiful journey that transforms hearts. I am certain that after giving your talents to God, your life won't be the same, you will grow into this wonderful servanthood called leadership. I'm certain that God will pay your commitment with many kids.

Enjoy!

Pr. Eli

Youth Director

NEW JERSEY CONFERENCE OF SDAs



Pathfinder Ministries Mission:

To provide a church-centered, recreational-spiritual program for both boys and girls ages 10-15.

Pathfinder Director should not be an Adventurer Director.

These are two different ministries with two different needs and audiences.

Candidates should demonstrate at least one of the following spiritual gifts:

Administration

Pastor/Shepherd

Exhortation/Encouragement

Evangelism

Candidates should demonstrate at least one of the following passions:

Outdoors

Outreach

Physical Fitness

Working with the age group of 10-15-year-old.

Candidate should possess the following qualities:

- I. Loves Jesus
- II. Loves ministering to young people (ages 10-15)
- III. Leadership skills
 - A. Planning yearly Pathfinder calendar
 - B. Organizes local club meeting and events which include but not limited to-

Investiture Service

Induction Service

Pathfinder Sabbath

Support Conference Pathfinder events

- C. Ability to plan and manage a board approved budget
- D. Organize and lead monthly staff and parent meetings
- E. Recruiting and supervising volunteer staff
- F. Delegate club responsibilities among instructors and counselors
- G. Participate of all NJCYOUTH Pathfinder activities and events

Communication skills

Ability to communicate club vision and needs to church board and staff

Ability to communicate with parents

Ability to communicate with Pathfinder aged youth

Maintain a liaison relationship with Conference Youth Ministries and local church

Candidate must have clean record/background (must complete the free **Background Check**):

*** Any history of sex offense disqualifies candidate from working with young people and children

NJCYOUTH MINISTRIES 2020 Calendar

JAN	24- 26 25	NJC Youth Convention / Basic Staff Training Coordinator's Meeting (7 pm)	TC TC
FEB	1 21-23* 29	Pathfinder Bible Experience NJ Conf Area Level Coordinators Retreat (Sunday Skiing) Pathfinder Bible Experience NJ Conf State Level	Areas Churches Poconos Lake Nelson
MAR	8 21 21 21-28 28* 29	NJ Youth Ski Trip Pathfinder Bible Experience - Union Level Global Youth Day Adventist Youth Week of Prayer Adventist Youth Rally Tranquility Camp Work Bee	Jack Frost – Big Boulder TC By Zones Local Churches (Districts) TC TC
APR	24-26	Pathfinder Bible Experience - NAD LevelChildren's Ministry ConventionCoordinator's Meeting (1 pm)	Oregon State Fair, Salem, OR TC TC
MAY		One Day ClassoreePF + AD Directors MeetingAdventuree Camp	By Zones NJ Conference TC
JUN	11 – 13 14 18-20 20	Tranquility Camp Work Bee Camp Meeting (Eng. & Hait.) NJC Youth Olympics Spanish Camp Meeting Coordinator's Meeting (8 pm) GC Session	TC TC TC TC TC Indianapolis, IN
JUL		International Mission TripChildren's Sabbath WorldwideSummer Boot Camp Ages 9-16	Local Churches TC
AUG	13-16	 Coordinator's Meeting (3 pm) Pathfinder Camporee Coordinator's Meeting & Outing (9 am) Tranquility Camp Work Bee 	TC TC TC TC
SEP	4-6 12-19 19 20 25-27	 Master Guide Camporee Youth/Clubs Evangelism World Pathfinder Sabbath (70th Anniversary) Tranquility Camp Work Bee Young Adults Retreat (with GNYC) 	TC Local Churches Local Churches TC TC
OCT		Children's SabbathChildren's FestivalCoordinators Meeting (9 am)Teens Retreat "radio-active"	Local Churches TC NJ Conference TC
DEC	5 13 (()	Children's Ministry Sabbath School Teacher training Youth Ministries Dir. & Coord. Appreciation Banquet	NJ Conference NJ Conference















- I. Every adult helping with Pathfinders and adults/staff/volunteers/parents that will be attending the Camporee or other Pathfinder events must complete the Background Check. (http://www.ncsrisk.org/adventist/)
- II. Investiture achievement book has to be revised by a coordinator or Master Guide that is sent by the coordinator to inspect if your pathfinders are ready for the investiture. We do not want you or the Pathfinders to be overwhelmed with this evaluation. This will not be a written exam; it will be a conversation format to ensure that the pathfinders are understanding the material that we are teaching them. If a pathfinder is not ready, we can always do the test again. Make sure to contact the coordinator at least two weeks in advance. The more time you give the coordinator to the evaluation the better.
- III. No need for notarized medical forms.
- IV. Similar project system that will be used by Adventurers.
- V. New Club Point System.
- VI. No Refunds for Camporee.
- VII. A more interactive Camporee.
- VIII. Additional activities for clubs that do not wish to participate in certain competitions
 - IX. No pre-camporee points will be needed, besides camporee registration, keep in mind that your club cannot participate if the club is not registered with the conference first.
 - X. No need for large First Aid Kid, store bought kit with 120+ items is sufficient, please provide Tylenol/Motrin, Benadryl, Stomach Medication, etc. for your club members.
 - XI. Quarterly reports must be submitted to the Zone Coordinator with a copy to the Youth Ministries Office (youth@njcsda.org)



NJCYOUTH MINISTRIES:

www.njcyouth.com

NEW JERSEY CONFERENCE:

www.njcsda.org

NJCYOUTH FACEBOOK:

www.facebook.com/pages/NJCYouth

NAD CLUB MINISTRIES:

www.clubministries.org/pathfinders

GC CLUB MINISTRIES:

youth.adventist.org/Ministries/Pathfinders

THEME OF THE YEAR





STAFF AND STATE COORDINATOR



YOUTH DIRECTOR Eliasib Fajardo Efajardo@njcsda.org (202) 652-6279



YOUTH ADMIN. ASSIST. Estefany Flores youth@njcsda.org (609) 802 0873



ASSISTANT YOUTH DIRECTOR Anthony Baffi abaffi@njcsda.org (787) 464-8753



STATE COORDINATOREvelyn Roque
Everoque24@gmail.com
(201) 443-7580

ZONE COORDINATORS

ZONE 1 & 2

Evelyn Ramirez ramvero@optonline.net (973) 204- 3638

ZONE 3E

Omar Arellano njomar@hotmail.com (973) 914-5760

ZONE 5&6

Yvonne Prendergast ympdill@yahoo.com (609) 217-4441

ZONE 3W

Laurinda Jorge Tunde16@hotmail.com (973) 951- 8060

ZONE 4

Luis Ruiz ruizlf16@gmail.com (732) 589-1373

ZONE 7

TBD (For quarterly reports: please, submit them to the State Coordinator until further notice).



NJCYOUTH MINISTRIES Zones Division

ZONE

Dover Sp Hackettstown Sp Lafayette Eng Morristown Eng Morristown Sp Parsippany Sp Philipsburg Eng Rockaway Eng Tranquility Eng

Clifton Sp. Garfield Sp. Hackensack Eng Nuevo Amanecer Sp. Paterson Eastside Sp Paterson Temple Sp Passaic I Sp Passaic II Sp Waldwick Eng Wayne Eng

ZONE 3E

El Faro Sp Filipino Eng Filipino International Guttenberg Sp Jersey City Sp Jersey City Heights Sp

Jersey City Heights Eng La Esperanza Maranatha Sp Nuevo Amanecer Sp.* Ridgefield Park

ZONE 3W

Bloomfield Sp Elizabeth Sp Elizabeth Eng Harrison Sp

Luzo Brazilian Newark Sp Newark Eng Nueva Vida Sp Philadelphie French Port Elizabeth Sp Sion Sp

ZONE 4

Bound Brook Carteret Sp Edison Sp First Bilingual First Filipino Flemington Sp Freehold Sp Indian Eng Indonesian Pioneer Lake Nelson Eng

La Victoria New Brunswick Eng New Brunswick Morija New Brunswick Sp Perth Amboy Eng Perth Amboy Sp **Pioneer Community** Eng Plainfield Sp Rahway Sp Somerville Sp

ZONE 5

Burlington Eng Central NJ Korean Collingwood Park Eng Crosspoint
Hightstown Eng
Hightstown Sp
Lakewood Sp Long Branch Brazilian

Princeton Eng Robbinsville Eng The Grace Place Trenton Eng Trenton Sp Trenton Korean West Long Branch Sp

ZONE 6

Cherry Hill Eng Browns Mills Eng Laurelwood Eng Mt Holly Eng Mt Holly Sp Toms River Eng Williamstown Eng Woodbury Eng

> NJCYOUTH.ORG **ONJCYOUTH**



ZONE 7

Atlantic City Sp Atlantic County Eng Bridgeton Eng Bridgeton Sp Bridgeton Sp II Camden Sp Cape May Court House Eng Swedesboro Sp

Gibbsboro Sp Hammonton Sp Panamericana Sp Parkway South Eng Pine Hill Sp Redemption Chapel Salem Eng Vineland Eng Vineland Sp



NEW JERSEY CONFERENCE SUGGESTED LOCAL CLUB PROGRAMMING

PRE-MEETING (20 MINUTES)

- Arrange meeting room
- Review plans and theme with staff
- Check supplies
- First Aid kit should be available

CLUB MEETING (90 MINUTES)

Opening (15 minutes)

- Prayer
- Pledge of Allegiance
- Pathfinder Pledge & Law
- Devotional
- Roll Call

Activity (20 Minutes)

- Craft
- Honor activity
- Team building game

NOTE: Please rotate the activity options every meeting

Drilling & Marching (10 Minutes)

Classwork (20 Minutes)

NOTE: It is suggested that you alternate with Honors

Exercise (15 Minutes)

Closing (10 Minutes)

- Announcements
- Challenge-closing thought
- Prayer

POST-MEETING (10-15 Minutes)

Review meeting with staff Plan for next meeting

FORMS TO BE KEPT IN THE CLUB FILES





PATHFINDER MEMBERSHIP APPLICATION 2020

This confidential information will be kept for club use only.

Directors: Please keep this application for your records when going camping or on fieldtrips.

Membership Requirements:

- Be at least 10 and in the 5th Grade or under age 18
- Faithfully attend scheduled club activities
- Agree to follow the guidelines set forth by the local club including paying fees
- Follow the Pathfinder Pledge (By the grace of God, I will be pure, kind, and true. I will keep the Pathfinder Law. I will be a servant of God and a friend to man.)
- Follow the Pathfinder Law (Keep the morning watch. Do my honest part. Care for my body. Keep a level eye. Be courteous and obedient. Walk softly in the sanctuary. Keep a song in my heart. Go on God's errands.)

-				
Child's Person	al Information		Appl	lication Date:
Last Name			First Name	
Birthdate			Age	
Grade			School	
Home Address				
Baptized?			Baptism Date	
Religious Affiliation			Home Church	
Other Personal Information?				
Parent / Guard	dian #1 Info	Relationship to child:	Does	the child live with this person?
Last Name			First Name	
Address			Phone #1	
Email			Phone #2	
Parent / Guard	dian #2 Info	Relationship to child:	Doe:	s the child live with this person?
Last Name			First Name	
Address			Phone #1	
Email			Phone #2	
			,	
Alternate Eme	rgency Contacts	Relationship to child:	Does	the child live with this person?
Name			Phone	
Name			Phone	



PATHFINDER MEDICAL INFORMATION

Health Informatio	n						
Food Allergies		Medication Allergies					
Physical Restrictions		Medical Conditions					
Preferred Local Hospital		Physician (Name & Phone)					
Insurance Company		Insurance Policy Number					
Diet Restrictions							
Current Medications	Medication Name Dose Administered	Time/Frequency		Reason for Administering			
Health History	AsthmaHay FeverSinus Trouble Diarrhea BedwettingKidney Disea Sleepwalking Epilepsy Rheumati Menstrual Problems Bee Sting Allerg	seConstipation c Fever Heart Troul	Stomach Ache _ ble Glasses/C	Diabetes ontacts			
Past Illness/Surgery Hospitalization/							
Immunizations	DTP SeriesPolio/OOPV Measles Tuberculin Test MumpsChicket						
Other Health Information?							
Approval Section: Parent/ Guardian Consent: Is a parent or legal guardian of							
Parant/Cuardian Sig	rookuro. Dai	inted Names		Data			



VOLUNTEER STAFF APPLICATION FORM

Personal Information Application Date:						
Last Name			First Name			
Birthdate			Phone			
Address						
Email						
Marital Status			Name of Spouse			
Name/Age of Children			эрэжэ			
Religious Affiliation			Home Church			
Do you now hav activities? YES	5 or NO	ou had any injury/sickness that might If YES, Describe:	limit your involv	ement in Ch		
•	een accused f YES, Desc	d, charged, or disciplined for any unlav ribe:	vful sexual cond	luct, child al	ouse, and/or child	d sexual abuse?
Work Experienc	ce That Wou	ıld Qualify You to Work with Children	/Youth:			
Job Title		Description of Duties	Date		Location	
References who	can verify	you are suitable for work with Childr	en / Youth:			
Pastor:		City:	State:	Pl	none:	
Name:		City:	State:	Ph	ione:	
Name:		City:	State:	Ph	one:	
Verified Volunteers						
Every adult age 18+ should complete the Verified Volunteers training & background check at http://www.ncsrisk.org/adventist/ and provide proof of completion. Date Completed						
I have read and understand the Personal Vehicle Usage Recommendations (Please initial to the right)						
		begin work until their background and best of my knowledge. I understand				
Signature:		Date:		-		



VOLUNTEER STAFF MEDICAL INFORMATION

Each staff member should complete the following form.

This confidential information is for club use only and

will not be provided to the conference office.

Name:								
Health Information								
Food Allergies	Medication Allergies							
Physical Restrictions		Medical Conditions						
Preferred Local Hospital		Physician (Name & Phone)						
Insurance Company		Insurance Policy Number						
Diet Restrictions								
Current Medications	Medication Name Dose Administered	Time/Frequency	Administered Reason for Administering					
Health History	AsthmaHay FeverSinus TroubleDiarrhea BedwettingKidney Disease Sleepwalking Epilepsy Rheumatic Menstrual Problems Bee Sting Allergy	eConstipation _ Fever Heart Trou	Stomach Ache Diabetes ble Glasses/Contacts					
Past Illness/Surgery Hospitalization/								
Immunizations	DTP SeriesPolio/OOPV Mea: Tuberculin Test MumpsChi		Measles/RubellaTetanus er:					
Other Health Information?								
Emergency Co	ntact 1							
Name		Phone 2						
Phone		Relationsh	nip					
Emergency Co	ntact 2							
Name		Phone 2						
Phone		Relations	nip					



PERSONAL VEHICLE USAGE RECOMMENDATIONS

Please provide a copy of this document to every potential driver. Drivers must:

- Be at least 21 years of age
- Have a valid driver's license and current vehicle insurance.
- Verify that the vehicle is in good working order (tires, wiper blades, all lights, etc.).
- Require occupants to wear seatbelts.
- Not engage in "distracted driving" (no cell phone, texting, eating, drinking, reading, navigation system adjustments, or boisterous children disciplined while the vehicle is in motion).

No overloaded vehicles.

For long trips, ensure that there are sufficient drivers so that no one is required to drive more than 11 hours at a stretch.

If someone other than the owner will be driving the vehicle, obtain information on the owner's insurance (company name, policy number, and policy term) and give this information to the person who will be driving the vehicle. The driver will need this information if an accident occurs. Adventist Risk Management does not recommend the use of non-owned autos on approved events. If non-owned vehicles are used, however, adhere to the following guidelines: Adventist Risk Management's auto insurance policy provides coverage for non-owned vehicles on an excess basis. It is designed to protect the organization, not the vehicle owner. In the event of an accident, the vehicle owner must go to his/her insurance company first.

Make sure drivers understand that their personal auto insurance is "primary" and that his/her insurance is responsible for any damage done by the vehicle or to the vehicle. Agree with the owner or driver on who will be responsible for any comprehensive or collision deductibles that might apply to damage done to the borrowed vehicle.

Every insurance policy contains limits, conditions, and exclusions. Read the policy carefully, because it may not respond to all claims for damage.



GUIDELINES FOR VOLUNTEERS & CAREGIVERS

Directors: Please keep this form for your records

Because our society is filled with pain, problems, and litigation caused by improper conduct of adults working with children and youth, it is imperative that those working with children at church have meaningful guidelines for conduct – to protect both themselves and those under their care. As a ministry volunteer, you want parents and others to feel comfortable and confident with you. Here are some practical guidelines:

- 1. *Never leave alone a child or group of children for whom you are responsible.*Provide adequate supervision at all times, no matter what.
- 2. **NEVER be the only adult** serving as a caregiver ALWAYS have at least one other person 18 or older with you.
- *3. Always ask a person's permission before touching* him/her anywhere, even when responding to an injury or problem. This is especially true for any area that would normally be covered by a T-shirt and shorts. If an injury is within this area, make sure another adult works with you as you provide care.
- *4. Physical and verbal attack are inappropriate* and should not ever be used as discipline. "Time out" or "sit-in-that-chair" may be helpful methods with children.
- 5. Kids need to be touched appropriately. However, keep hugs brief and "shoulder-to-shoulder" or side-to-side." Always keep your hands at (not below) the shoulder level. A caregiver kiss is to the forehead or cheek only not elsewhere. For small children who like to sit on laps, encourage them to sit next to you.
- *6. When taking small children to the bathroom* take another adult along or leave the door open.

Be aware of the signs and symptoms of abuse; be aware of the legal requirements in your locality for reporting child abuse. In nearly all places, a caregiver can be held legally responsible for failing to report suspected or actual child abuse.

Be loving, kind, firm, and always thoroughly professional as a caregiver. Working with children and youth at church is not only a privilege; it is also a deep responsibility that must be approached with utmost care.

Adventist Risk Management and the North American Division Secretariat mandate the following rules for leaders. These serve as a protection to you and your ministry against charges of abuse:

> The volunteer screening rule. All volunteers must complete the screening process described on the Volunteer Ministry Information Form.

- (https://adventistyouthministries.org/files/safety-guidelines/NAD-Guidelines-and-Procedures-For-Well-Trained-Staff.pdf)
- > *The six-month rule.* Do not recruit a volunteer who has been a church member for less than six months.
- ➤ *The two-person rule.* Have at least two adults present always.
- > The glass window rule. If the door to a classroom does not have glass in or around it, the door should be left open, so that the teacher is in full view.

I, the undersigned caregiver, have read the guidelines listed above and agree to abide by them. I will obtain a copy of this signed form and keep it for reference

Signed	Date

VOLUNTEER PAPERWORK CHECKLIST

This checklist is designed to help club directors ensure that all volunteer staff paperwork has been collected from each individual.

Name	Volunteer Staff Application	Volunteer Staff Medical Information	Background Check	Car Insurance	Driver's License	Signed Guidelines for Volunteers	Other:

FORMS TO BE SENT TO THE NEW JERSEY CONFERENCE







Sponsoring Church:	Club Name:	Year:
Church Address:		
Pastor:	Phone:	
Elected Club Director:	Phone:	
Director's Mailing Address:		
Director's Email:		
Complete & Mail this Form & the	Certificate of Membership	o Form by lanuary 31, 2020:
<u>Mail to</u> : New Jersey C	Conference of SDAs Youth Depa vick Ave., Lawrenceville, NJ 0864	rtment
Or fill it completely online at	https://www.njcyouth.com	m/clubregistration (NEW)
 Certificate of Membership Form (Sp Pathfinder Club Yearly Application Pay \$10 fee for each person listed of cash or Paypal (if you register of the cash or Paypal (if you regi	on Certificate of Membership For online). Jased from Adventist Risk Manag rentistrisk.org/en-US/Insurance fo work until their background and	ement for short term travel and or more information. driving record checks have
 The Purpose of Pathfindering i To involve youth of grades 5-12 in C To lead its members into a growing To build its members into responsibility 	hristian group activities and activation and redemptive personal relation	nship with God.
The Church's Commitment to P We, the undersigned, have read, understand Pathfindering. We agree to support our club of finances, staff volunteers, a meeting place, trafulfillment of this ministry.	, and are in full agreement with the with the with the weans that the Lord has g	iven this church. This includes
Signatures:		
Church Pastor:	[Oate:
Head Elder:		Date:

Church Clerk: _____ Date: _____

Club Director: _____ Date: _____

CERTIFICATE OF MEMBERSHIP FORM 2020



Please remit this form and a \$10 conference fee for EACH individual listed.

Make additional copies if necessary.

Club Members (check all categories that apply and write name of progressive class for each Pathfinder)

Club Member's Name	Pathfinder Class	Staff	Parent	Volunteer

PATHFINDER YEARLY PLANNING FORM



Dear directors and staff members,

when creating the plan for the year ahead, please keep in mind that every child is an individual and they have different things they like and different things that they are good at. Try to include different activities that will help each pathfinder develop as an individual while at the same growing closer in a group. Remember to switch around your teaching style based on how each of your pathfinders learn. When making the plan for the year ahead, keep in mind the kids that you are working with and think about ways to get each pathfinder to have a closer relationship with God.

Club:				Year:		
Vi Goals,	sion, sion, , and neme					
	Meeting Dates	Honors to Teach	Activities/Nature	Outreach	Other	Budget
January						
February						
March						
April						
May						

June					
1					
July					
August					
September					
October					
November					
December				 	
Determine					
	I	<u> </u>	I .		

FORMS FOR THE CLUB OF THE YEAR



PATHFINDER CLUB POINT SYSTEM

	BRONZE	SILVER	GOLD
		PLANNING	
YEARLY PLANNING	Complete yearly planning form. 25 PTS	In addition, Staff meet bi- annually to plan and review programming. 50 PTS	In addition, Staff meet quarterly for program planning. 75 PTS
CALENDAR	Submit to NJCYOUTH by Feb. 27 th , 2020. 25 PTS	Submit to NJCYOUTH by Feb. 18 th , 2020. 50 PTS	Submit to NJCYOUTH by Feb 3 rd , 2020. 75 PTS
	F	REGISTRATION	
CLUB REGISTRATION	All registration paperwork, payment and verified volunteers must be completed by Feb. 27 th , 2020.No points will be given after this date. 25 PTS	All registration paperwork, payment and verified volunteers must be completed by Feb. 18 th , 2020. 75 PTS	All registration paperwork, payment and verified volunteers must be completed by Feb. 3 rd , 2020.
		ACTIVITIES	
EVENTS	Participate in the Pathfinder Bible Experience 100 PTS	Participate in the Camporee 200 PTS	Participate in the Pathfinder Bible Experience and the Camporee
AWARDS	8 different awards are offered during the year. 80 PTS	10 different awards are offered during the year. 100 PTS	12 different awards are offered during the year. 120 PTS
OUTDOOR ACTIVITIES	Outdoor activity is scheduled YEARLY. 100 PTS	Outdoor activities are scheduled BI-ANNUALLY. 200 PTS	Outdoor activities are scheduled QUATERLY. 400 PTS
SERVICE Projects should benefit both the local church and the community.	Participate 3 time in a service project during the year. 100 PTS	Participate 3 times in each of the 2 chosen service projects during the year. 200 PTS	Participate 3 times in each of the 3 service projects during the year 300 PTS
LOCAL CHURCH INVOLVEMENT	Participate ANNUALLY in local church service. 75 PTS	Participate BI-ANNUALLY in local church service. 150 PTS	Participate QUATERLY in local church service. 300 PTS
SUPPORT OF OTHER CLUBS	Be involved with another club YEARLY. 50 PTS	Be involved with another club BI-ANNUALLY. 100 PTS	Be involved with another club 3 TIMES DURING THE YEAR. 150 PTS
TRANQUILITY CAMP WORK BEES	Participate in the Work Bee YEARLY. Must send at least 2 people. 50 PTS	Participate in the Work Bee BI-ANNUALLY. Must send at least 2 people. 100 PTS	Participate in the Work Bee QUARTERLY. Must send at least 2 people. 200 PTS

		ME	ETINGS & RAINING			
MEETINGS	Attend 1 ZONE MEETING 100 PTS		Attend 1 CONFERENCE MEETING 150 PTS	Attend 1 ZONE MEETINGS AND 1 CONFERENCE MEETING 200 PTS		
TRAINING	25% of staff attends the AWAKEN (Youth Leadership Convention) 50 PTS		50% of staff attends the AWAKEN (Youth Leadership Convention) 75 PTS	75% of staff attends the AWAKEN (Youth Leadership Convention) 100 PTS		
		A	CCOUNTABILITY			
CLUB INSPECTION		Must wear Class C uniform, you must have your Zone Coordinator present or a Master Guide appointed by the Zone Coordinator.				
PATHFINDER SABBATH/UNIFORM INSPECTION		You must have your Zone Coordinator present or a Master Guide <u>appointed by the Zone Coordinator</u> . A Pathfinder or Pathfinders must preach. Uniform must be complete according to New Jersey Conference requirements. Must submit completed Sabbath Report to the Zone Coordinator with copy to the Youth Ministries Office.				
INDUCTION/INVESTITURE CEREMONIES		Uniform must be complete according to New Jersey Conference requirements and the induction/investiture ceremonies must be graded by your Zone Coordinator or a Master Guide appointed by the Zone Coordinator. Must submit completed induction/investiture reports to the Zone Coordinator with copy to the Youth Ministries Office.				

BRONZE Level Club: 780-1575 points SILVER Level Club: 1576-2245 points GOLD Level Club: 2246-2365 points

LEVEL AWARDED TO THE CLUB			
Area Coordinator's Signatu	ure:	_ Date:	•
Club Director's Signature:		_ Date:	



Choose one of the four categories (Environment, Humanitarian, Kindness, Community) and pick the project(s) within that category you are going to be working on throughout the year. (If you have a different idea for one of the projects and would like to submit a new one for review, feel free to do so by sending it to the state coordinator).

Environment	Adopt-a-Park Clean up a park(s). Collecting trash, refreshing an old bench with paint job, new wood, etc.	Tree Planting Planting a tree(s) at different parks & maintain its care, etc.	Garden Planting a garden(s) a specific park or several parks, make bird houses, etc.		
Humanitarian	Collect supplies for Women/Kids shelters Collect toiletries, clothing, toys and make cards	Chemo Care Kit Write a card/letter, buy activity books, travel sized items in a nice paper gift bag, etc.	Adopt-a-Soldier Go to a navy/army/veteran center, get soldiers names, packages and send them letters/cards create care		
Kindness	Adopt a Dog Shelter Collect toys for dogs, bathing supplies, make flyers to help dogs get adopted, volunteer to clean out cages, make dog treats	Random Kindness Hand out water bottles, dollar umbrellas on rainy days, lollipops, flowers, etc. with verses or invitation to Pathfinder club/church programs	Blessing Bag Collect self-hygiene supplies, socks & undergarments and put them in Ziploc bags for homeless shelters or distributed to those in need		
Community	Adopt a Library or Childcare Center Collect books, cleaning supplies, toys, volunteer to read a story to the children, (story time)	Adopt-a-Teacher(s) Find a local school teacher(s) or Adventist school. Buy school supplies for them or classroom supplies, write them notes or cards thanking them for their service	Adopt a community worker Adopt a Fire Station, EMT, Police Station, Mail Man, Garbage Men Make cards, take treats, visit them, invite them to activities		

PATHFINDER CLUB INSPECTION



Church Name				Club Name:			CLUS
				Inspection Date:		_	
				nembers present:		_	
				or or a Master Guide appointed by Zone		oordinato	or.
Inspector Signature:				Total Points:	/	220	
Uniform 5pts each	Good	N/A	Improve	First Aid Kit 5 pts each	Good	N/A	Improv
Hair/Nails well kept				Kit is visible always in safe area			
Staff/Girls/Boys Pathfinder khaki uniform shirt				Products are up to date (not expired)			
Patches properly placed and sewn				Kit has enough supplies for club size			
Club Scarf and Slide							
Staff/boys black neck ties				Notes:			
Staff/girls black neck ties							
Staff/Girls black skirt							
Staff/Boys black pants							
Sash/Name Tag							
Class pins				Club Administration 10 pts each	Good	N/A	Improve
Black Pathfinder belt				Background Check Complete			
Staff/girls black pantyhose				Pathfinder Club Applications			
Staff/boys black socks				Guidelines for Volunteers Signed			
Staff/Girls/Boys plain black dress shoes				Staff Volunteer Applications			
Uniform is well ironed and well presented				Volunteer Paperwork Checklist			
TLT patches, pin and cord				Health/Medical Forms			
Directors cord				Photo Consent Forms			
Notes:				Notes:			
Club Equipment 5 pts each	Good	N/A	Improve	Discipline 5 pts each	Good	N/A	Improve
Club Banner				Manners & Conduct are courteous			
American Flag				Staff have control of their students			
Pathfinder Flag				Pathfinders are treated equally/respectfully			
Fire Extinguisher				Orderliness during club time			
Christian Flag				Staff are respectful of each other			
				Director & Staff should be respectful & co	urteous to in	spector & \	/ice versa
Flags & banners should be prop	erly placed.			Notes:			
Notes:							



PATHFINDER CLUB FORMAL INSPECTION GUIDELINES

A formal inspection must be announced to the club several weeks in advance. It will usually be held when there is an inspection visitor from the local conference youth ministries representative (Area Coordinator) and may include someone from the community. A Pathfinder director, however, may conduct a formal inspection at any time desired, but not for points, unless authorized by the State Pathfinder Coordinator.

The purpose of the inspection is not a proficiency inspection of the leader; nevertheless, it will be a reflection of the director's leadership. This, in itself, should be an aid to a Pathfinder director in helping to bring the club up to high rating.

INSPECTION ITEM ON THE INSPECTION SHEET INCLUDE:

- 1. **Formation**. For a formal inspection, the Pathfinders will form in ranks by the club as a whole. Instruction of this may be found in the Pathfinder Club Drill Manual. To prepare the club for inspection so that the inspecting party can pass between the ranks, the club will be give the command Open Ranks. (See Drill Manual).
 - The inspecting visitor may hold the club at attention throughout the inspection or direct the leader to give at ease to units or ranks as they wait to be inspected. These units or ranks, however, will be called back to attention by the club director when the inspecting visitor begins inspecting them.
- 2. **Uniforms**. Since the pathfinder will be notified of a formal inspection in advance, it will be expect that their uniforms will be cleaned, ironed, or neatly pressed and that the uniform will be the complete official Pathfinder uniform including the scarf and sash.
 - Every Pathfinder will have the required insignia sewed on correctly. If Pathfinders have earned other insignias such as pins and pocket strips, they should be worn in the correctly designated positions. (See Uniform Sheet)
- 3. **Personal Appearance**. This area of the inspection will include the neatness and personal appearance of each Pathfinder. Face, hands, and fingernails will be clean. Hair will be neatly cut or shaped. Posture will be correct when standing at the position of attention.
- 4. **Courtesy**. When the inspection is being made, ask some of the Pathfinders question to see how they answer. All questions answered by the Pathfinder should be followed by "Sir" or Ma'am." There will be absolutely no talking during any formation while the Pathfinder are at the position of Attention or At ease.

Throughout the entire inspection of the club, not just during the formation, watch for the courtesy of Pathfinders to their leaders and to one another. Are thy polite and considerate of one another?

5. **Drill**. Right after the inspection in ranks before they are dismissed, the pathfinder will be given a few of the simple drill movements. In many clubs the drill area may be limited. However, the following movements would be done correctly and precisely: (consult Pathfinder Club Drill Manual):

a. Dress right dress

b. Present Arms

c. Parade rest and Stand at Ease

d. Left and Right Face

e. About Face

d. Mark Time March and Halt

6. **Discipline**. Watch to see if the Pathfinders obey orders promptly and cheerfully. Visit their classes and see if they are attentive and whether or not they listen to instructions and other information that is give. During any devotional part of the program, Pathfinder should be especially reverent.

7. **Crafts and Honors**. Visit the classes and watch for neatness, do the Pathfinders put their tools and supplies away? Do they clean up after their class is over? Do the Pathfinders adapt themselves to the craft/honor, or is it above them? Are they interested in the craft/honor, or have they lost interest in it? Is their proficiency in the class up to the standard it should be?

8. **Club Meeting Program**. The club program should be well planned and balanced and should go off as scheduled. The meeting should open and close on time, and all other segments should begin and stop at the appointed period. The following should be included in every club meeting:

a. Devotional

b. Flag Ceremony

c. Director's Minute

d. Pathfinder Pledge

e. Pathfinder Law

f. Closing Prayer

9. **National Flag.** Each club should have the national flag and will receive credit for it at the inspection.

10. Club Flag. Each club should have a Pathfinder flag and will receive credit for having it at the inspection.

- 11. **Unit Guidons**. Each unit in the club should have a guidon and will receive credit in the inspection for displaying it. The unit guidons should be displayed correctly. (See Pathfinder Club Drill Manual)
- 12. **Pathfinder Forms**. The director must have available on site the membership application, health form, and emergency contact information for each pathfinder.
- 13. **Club Evaluation**. Provide to the conference leadership (Area Coordinator) a completed copy of the Pathfinder Club Formal Inspection sheet as outlined in this packet.
- 14. **Review Merit Award System**. The Merit Award System includes the Conference Pathfinder point system, Pathfinder of Year Award program and any other motivational program supervised by the conference or club.



PATHFINDER UNIFORM INSPECTION

			
Directors Name:			
lumber of total members:	_ Total members present:		_
Note: This inspection MUST be done by a Zone	Coordinator or a Master Guide	appointed by Zone of	or State Coord
nspector Signature:		Total Points:	/170
Uniform 10 pts each	Good	N/A	Improve
Hair/Nails well kept			
Staff/Girls/Boys Pathfinder khaki uniform shirt			
Patches properly placed and sewn			
Club Scarf and Slide			
Staff/boys black neck ties			
Staff/girls black neck ties			
Staff/Girls black skirt			
Staff/Boys black pants			
Sash/Name Tag			
Class pins			
Black Pathfinder belt			
Staff/girls black pantyhose			
Staff/boys black socks			
Staff/Girls/Boys plain black dress shoes			
Uniform is well ironed and well presented			
TLT patches, pin and cord			
Directors cord			



PATHFINDER UNIFORM INSPECTION GUIDELINES

The entire club, EXCEPT support staff, are to be present for inspection. Those wearing Class A uniform will be inspected for compliance, conformity, and completeness. Each Class A uniform must conform in all respects, to the published standards set out in the Pathfinder Staff Manual, including any updates and relevant amendments and regulations, issued and or stipulated by the North American Division and the New Jersey Conference of Seventh-day Adventists. Those not wearing standard uniform will be assessed on overall uniformity in appearance, neatness, cleanliness and general hygiene.

Procedure:

Once the Inspector arrives on location and comes to attention, the Director or the designated staff should approach with brisk pace, stand at attention and present arms to the Inspector. After the salute is returned, the Director will then say " (name of club, ready for inspection, (sir or Madam) as the case may be. The Director will then submit to an inspection of his/her uniform, and command his/her staff unit to attention for inspection of their uniform. On completion, the staff will join their individual units for their inspection. The Director or assigned staff accompany the Inspector for the remainder of the club's uniform inspection; each counselor will join the Inspection team while their unit is inspected.

At the end of the club's inspection and before the inspector leaves the location, courtesy salutes are to be exchanged between the Director/assigned staff and the Inspector.

NOTE: Failure to carry out the exchange of salutes between the Inspector and the Director/assigned staff as outlined above, could result in the loss of inspection points.

1. Basic Requirements

- a. Official uniform top: **Khaki shirt** and **Khaki Blouse** must be consistent with the design, color and pattern specification as outlined by the North American Division.
- b. Official uniform bottom: **Black Pants** and **Black Skirt** must be complete with official male and female belts respectively, consistent with the design, color, and pattern specification as outlined by the North American Division.
- c. A **plain black neck tie**, (without decorations and design) or the special **Pathfinder** or **Masterguide** tie, for male staff, and the regular **Tuxedo Tie**, for female staff, is required for the staff uniforms.

- d. Official Yellow Pathfinder Neckerchief worn around the neck and held in place with a Pathfinder slide; or the official Master Guide scarf complete with an official Master Guide slide for those staff wearing the Master Guide uniform, with the 'ends' of the neckerchief should be neatly rolled or folded. The scarf must be centered in the front and back.
- e. The **club name crest, position strip** (for staff only) and the **Pathfinder emblem**, are to be worn on the top right sleeve and spaced as stipulated in the Pathfinder Staff Manual.
- f. The Conference patch, Pathfinder world emblem, and the Pathfinder class insignia (chevron), to be worn on the top left sleeve.
- g. The **Class Name strip** should be centered immediately in the top of the flap of the left breast pocket.
- h. The **Pathfinder class pin(s)**, should be worn on the flap of the left breast pocket; positioned to the right in the top half, and in descending order from right to left. The **Baptismal pin**, if any, is worn to the left breast pocket flap, to the left across from the class pins.

NOTE: The Class Name Strip for the highest class achieved MUST have the complementary Class pin on the flap of the left breast pocket and the Class insignia (Chevron) on the left sleeve. Alternately, additional insignias (prior class name strips, class pins and class chevrons, as well as advanced class bars), may be worn on the sash.

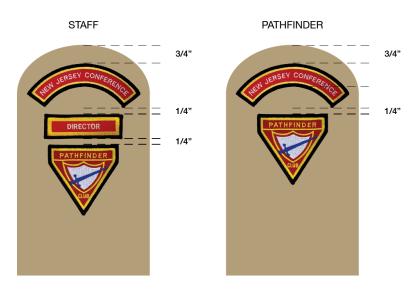
- i. The **Advanced Class Ribbon(s)** worn above the Class name strip and centered.
- j. The Good Conduct Ribbon worn above the Advance Class Ribbon(s) and centered.
- k. The **Name Plate**, should be positioned immediately on the right breast pocket. In the event there is not a right breast pocket (an in many blouses), the Name Plate is to be placed in a position on the sash, similar to the pocket. Only official name plates, approved by the NJCYOUTH should be worn.
- I. The Black Honor Sash is to be worn diagonally across the chest from the right shoulder (and may be neatly fastened to the epaulet). The lower point of the sash should not extend below the finger tips on the left hand. All items on the sash, must be neatly positioned, securely fastened and pleasant in appearance. The Camporee patch from the last camporee attended may be worn on the front.
- m. The official **black Beret** with Pathfinder emblem is the only head wear allowed.
- n. **Black shoes** (polishable, laced type) and **black socks** are standard. Sneakers are unacceptable. Stockings, tights or panty-hose are to be plain styled in black or off-black color. **Shoe heels** should not exceed two inches in height.
- o. **Finger nails** should be clean, neatly cut at a point not exceeding the fingertip, and natural.
- p. **Hair** should be well groomed, modestly styled and free from excessive ornamentation or markings.
- q. The **Director Golden non-metallic Cord** must be worn under the left sleeve epaulette.

2. Optional Requirements

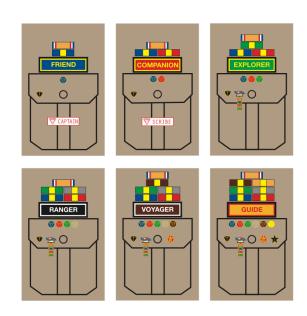
- a. All jewelry is prohibited, except for the wedding band in case of married staff.
- b. If a beret with pathfinder emblem, turtleneck sweater, honor sash, plain black or tuxedo tie for pathfinder, if worn, must be uniform throughout the club. Uniformity in this area, at least within the unit, must be maintained, nonetheless.

NOTE: Uniforms that are unkept, patches that are falling off, scuffed or dirty shoes, patches or pins which are unauthorized or in the wrong place will always result in the loss of inspection points.

RIGHT SLEEVE

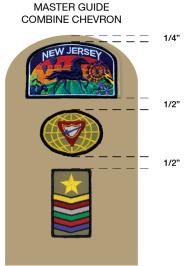


LEFT POCKET



LEFT SLEEVE





PROPER BERET SETTING



PATHFINDER CLUB INDUCTION



Church Name:				Club Name:			all
				Inspection Date:			
Number of total members: Total							
						tata Caa	rdin atar
•		•		ator or a Master Guide appointed by			
Inspector Signature:				Total Point	s:		
Uniform 5pts each	Good	N/A	Improve	Entrance 5pts each	Good	N/A	Improve
Hair/Nails well kept				Starts ON TIME			
Staff/Girls/Boys Pathfinder khaki uniform shirt				Color guards			
Patches properly placed and sewn				Commands are being called out properly by an MC			
Club Scarf and Slide				Club should be organized & should s Inspector. 1 point will be deducted for			
Staff/boys black neck ties				Notes:	or every min	ato taray	
Staff/girls black neck ties							
Staff/Girls black skirt							
Staff/Boys black pants				-			
Sash/Name Tag							
Class pins				Ceremony 5pts each	Good	N/A	Improve
Black Pathfinder belt				Pledge of Allegiance			
Staff/girls black pantyhose				Christian Pledge			
Staff/boys black socks				Bible Pledge			
Staff/Girls/Boys plain black dress shoes				Pathfinder Pledge			
Uniform is well ironed and well presented				Pathfinder Law			
TLT patches, pin and cord				Opening Prayer			
Directors cord				Pathfinder Song			
ENTIRE CLUB MUST HAVE CO				Devotional is Pathfinder oriented			
Any new members should be well presented & have proper pants/skirts & blouses, socks & shoes, everything else is excusable.			CLUB TIP: Run through your program before the actual ceremony. Reach out you need assistance				
Notes:				Notes:			
Induction 5pts each	Good	N/A	Improve	Presentation 10pts	Good	N/A	Improve
Explanation of Classes by Teachers/Instructors				Director & club are prepared			
Law Explanation by Pathfinders				Club & Flag Banners Present			
Pledge Explanation by Pathfinders				Director is organized			
Lighting of the Candles				Club is in COMPLETE uniform			
Scarf Placement				Club is disciplined & orderly			
Prayer				Organization is key to a great progra	m!		
Scarf placement MUST be dor	ne by Mast	er Guides	ONLY.	Notes:			
Notes:							

PATHFINDER SABBATH



Church Name:				Club Name:		_	V
Directors Name:		Inspection Date:		_			
Number of total members:			_ Total m	embers present:			
Note: This inspection MUST b	e done by	a Zone	Coordinato	r or a Master Guide appointed by Zone	or State C	oordinato	or.
Inspector Signature:				Total Points:		155	
Uniform 5pts each	Good	ОК	Improve	Ceremony 10 pts each	Good	ОК	Improve
Hair/Nails well kept				Theme is present (No specific theme)			
Staff/Girls/Boys Pathfinder				Pathfinders are participating			
khaki uniform shirt Patches properly placed and				throughout the program			
sewn				Pathfinder or Pathfinders preaching			
Club Scarf and Slide				It is very important that our children participate on their special day			day
Staff/boys black neck ties				Notes:			
Staff/girls black neck ties							
Staff/Girls black skirt							
Staff/Boys black pants							
Sash/Name Tag							
Class pins				Presentation 5pts each	Good	ОК	Improve
Black Pathfinder belt				Club Banners/Flags			
Staff/girls black pantyhose				Pathfinder Pledge			
Staff/boys black socks				Pledge of Allegiance			
Staff/Girls/Boys plain black dress shoes				Christian Pledge			
Uniform is well ironed and well presented				Bible Pledge			
TLT patches, pin and cord				Pathfinder Law			
Directors cord				Pathfinder Song			
ENTIRE CLUB MUST HAVE COM			ner	Opening/Closing Prayer			
Any new members should be well presented & have proper pants/skirts & blouses, socks & shoes, everything else is excusable.			Everything should be placed in the correct order.				
Notes:				Notes:			

PATHFINDER INVESTITURE



Church Name:				Club Name:			CLUS
Church Name: Club Name: Directors Name: Inspection Date: Number of total members: Total members present:					_		
			_				
				y Coordinator or Master Guide ap		/ 70ne 0	r stato
coordinator prior to the in			eviewed D	y Coordinator of master Guide ap	pointed by	y ZOH e O	State
Inspector Signature:		_		Total Points:	,	⁄195	
Entrance 5pts each	Good	N/A	Improve	Ceremony 5pts each	Good	N/A	Improv
Starts ON TIME				Pathfinder Song			
Color guards				Pledge of Allegiance			
Commands are being called properly				Christian Flag Pledge			
Club should be organized & sho Inspector. 1 point will be deduct	uld start at ted for ever	time giver v minute t	n to ardv	Bible Pledge			
Notes:		,		Pathfinder Pledge			
				Pathfinder Law			
-				Class Presentation/Memory Work			
				Investiture- pin placement			
				Devotional is oriented towards the			
				Pathfinders All flags should be present & properly	nlaced		
Uniform 5pts each	Good	N/A	IMPROVE	Pin placement should be performed by		es ONLY	
Hair/Nails well kept				Notes:			
Staff/Girls/Boys Pathfinder							
khaki uniform shirt Patches properly placed and sewn							
Club Scarf and Slide							
Staff/boys black neck ties							
Staff/girls black neck ties				Presentation 10 pts each	Good	N/A	Improv
Staff/Girls black skirt				Club Flag/Banners Present	3333		
Staff/Boys black pants	+ -			Organization			
Sash/Name Tag	+ +			Director/Staff are prepared			
	+			Entire Club is in FULL Uniform			
Class pins				Discipline & Ordinance from Staff			+
Black Pathfinder belt				and Pathfinders			
Staff/girls black pantyhose				CLUB TIP: Run through your program the actual ceremony. Reach out to a c			
Staff/boys black socks				assistance	oordinator ii y	ou neeu	
Staff/Girls/Boys plain black							
dress shoes Uniform is well ironed and				Notes:			
well presented							
	1		1 1	-			
TLT patches, pin and cord							
TLT patches, pin and cord Directors cord							
•	e uniform.						
Directors cord	te uniform.						



NEW JERSEY CONFERENCE OF SDAS PATHFINDER OF THE YEAR 2020

I certify that the Pathfinder	has completed the following requirements for
Pathfinder of the Year Award.	
Pathfinder must have acquired 90% of the to *Attendance *Dues *Uniform neat, clean, and well-groot *Working on AY classwork and hono *Attendance on local club functions	med ors.
*Attendance at both Youth Convent * Invested in one class during curre	•
*Earn at least two extra honors with *Be a club member for one full year	in current Pathfinder year ing courtesy, kindness, obedience and an example to others at home,
Write a short essay as to why you feel th Give specific examples.	nat this Pathfinder should be selected as conference Pathfinder of the Year
Church	Club Name
Director's Signature	Date

NOTE: All applications must be received by December 1, 2020 to be considered for the NJC Pathfinder of the Year Award.

Please mail to:

New Jersey Conference of Seventh-day Adventists
Youth Ministries Department
2303 Brunswick Ave.
Lawrenceville, NJ 08648
or email to: youth@njcsda.org



PATHFINDER OF THE YEAR GUIDELINES

The NJC Pathfinder of the Year program should be the central focus on the planning for the entire Pathfinder year activities. On registration night, it should be explained to parents and Pathfinders.

The NJC Pathfinder of the Year award is given to the young person who, on his or her initiative without prodding, desires to receive the award. The requirements are not intended to be easy and are designed to present a challenge to the Pathfinder who is exceptional in all aspects of life and desires in every way to be an "outstanding" individual.

All Pathfinders should be encouraged to complete these requirements. They are all within reach. This award should be highly coveted and those receiving it must be deserving of it. It is the intent of this program to encourage excellence among our young people.

In reviewing the requirements for the NJC Pathfinder of the Year, you will note that a minimum of four honors must be taught to all Pathfinders during the year and one additional honor must be earned on his/her efforts. Also, note that a regular Pathfinder level and advanced Pathfinder level must be earned. Spiritual and "Share Your Faith" activities must be performed.

The Pathfinder director must realize that this is an award for an <u>exceptional Pathfinder</u>. The program must be explained, and each Pathfinder encouraged to participate. However, this is not an award for the person who must be constantly reminded and prodded to meet the requirements.

If a Pathfinder has met all the requirements of this award, but does not have a positive attitude toward Pathfindering, he/she should not be considered for this award. Throughout the entire Pathfinder year, the director and staff should be looking closely at all Pathfinders to determine what kind of attitude the Pathfinder under consideration might have.

The Pathfinder to receive this award must be approved by a majority vote of the local Pathfinder club staff based on personal observation and the Pathfinder's evaluation sheets. This puts the decision on the total staff so that no one person must bear the responsibility.

Pathfinder of the Year Form needs to be mailed to the NJ Conference Youth Ministries Office and received by December 1, 2020.

QUARTERLY REPORT 2020

Please check quarter you are reporting:	
Quarter 1 (January – March)	Church
Quarter 2 (April – June)	
Quarter 3 (July – September)	Club
Quarter 4 (October – December)	
PATHFINDER CLUB ACTIVITIES THIS	S QUARTER INSTRUCTIONS:
(Please mark all activities accomplished with date	(s) within quarter)
(· · · · · · · · · · · · · · · · · · ·	i ne quarteriy <u>report must be received</u>
YEARLY PLANNING Copy Sent to Conference (mail or email)	Date: by the Zone Coordinator (with copy to
CALENDAR Sent to Conference (mail or email) Date:	the Youth Ministries Office) <i>no later</i>
CLUB REGISTRATION COMPLETE Date:	than:
AWAKEN - Youth Leadership Convention January 24-26, 2020 (n	
Names:	
Names:	• July 10 (2 nd Quarter)
INDUCTION Date:	October 9 (3 rd Quarter)
Name of Coordinator or Master Guide grading:	December 1st (4 th Quarter)
INVESTITURE Date:	
Name of Coordinator or Master Guide grading:	
ZONE MEETING Date: When	
Names:	the latter is the best option.
CONFERENCE MEETING Date: When	
Names:	
PATHFINDER SABBATH Date:	NJ Conference of SDA
Name of Coordinator or Master Guide grading:	N) Conference of 3DA
CLUB INSPECTION Date:	2505 DI ULISWICK AVE
Name of Coordinator or Master Guide grading:	Lawrenceville in U0040
LOCAL CHURCH INVOLVEMENT Date:	
What?	E-mail to: your Zone Coordinator
Where?	(See Zories map on p. 10 and list of
SERVICE PROJECTS Date:	Zone Coordinators on page 9)
What?	Copy to: youth@njcsda.org
Where?	
OUTDOOR ACTIVITIES Date:	
Where?	PATHFINDER
CAMPOREE CHILDREN'S FESTIVAL	
HONORS (Only list completed awards)	
STAFF MEETING/YEARLY PLANNING Date:	FOR COORDINATORS USE ONLY:
Names?	
SUPPORT OF OTHER CLUBS Date:	
What?	Bute Received.
TRANQUILITY CAMP WORK BEES: Date:	Ву
Who went?	
	Date Reviewed:
Pastor's or Head Elder's Signature: Date: _	Ву:
Date.	

PATHFINDER CLUB QUARTERLY REPORT GUIDELINES 2020



These guidelines were created to clarify to Directors what is expected of them in each point of the Quarterly Report. It will also help the Conference Office when the year is coming to a closing and the club's level is awarded. Quarterly Reports have due dates that MUST be respected. If you send your Quarterly Reports one or two days after the due dates they won't be accepted and added to our chart. Quarterly Reports are an easy way to evaluate your work with the club. Don't get overwhelmed by the points but plan ahead and decide what you will do with your club throughout the year. You don't have to do every single detail of the report only for the points, if you do, soon you and your club will be overwhelmed. The goal is to plan in a way that your club will function well and will provide the best time for your Pathfinders, after all, our main goal is to bring smiles to their faces and especially bring them closer to Jesus.

NO PROOF OR PICTURES ARE NEEDED WITH REPORTS; HOWEVER, THE PASTOR'S OR ELDER'S SIGNATURE AND <u>COMPLETE HONESTY</u> ARE REQUIRED. CLUBS THAT ARE FOUND DISHONEST ON THEIR REPORTS WILL BE PENALIZED AND REPORTS WON'T BE ACCEPTED.

Due Dates:

Quarterly Reports and respective forms MUST be received by the Zone Coordinator (with copy to the Youth Ministries Office) no later than:

- April 10 (First Quarter),
- July 10 (Second Quarter),
- October 9 (Third Quarter), and
- December 1st (Fourth Quarter).

Quarterly Reports and forms received after those dates won't be accepted. NO EXCEPTIONS.

INFO ABOUT ACTIVITIES:

1. AWAKEN - Youth Leadership Convention Staff Attendance:

Club will receive points according to the percentage of staff that attended the Youth Convention in January.

2. Calendar:

A club calendar must be submitted to the NJCYOUTH office. Please include regular meeting dates and times, planned activities and events, staff meetings, induction/investiture dates, Pathfinder Sabbath, etc.

3. Club Registration:

In order for the club to be considered fully registered the NJCYOUTH office must receive the Certificate of Membership Form and Pathfinder Club Yearly Application. Please see the dates to ensure points. If the club does not register, the club cannot participate in pathfinder camporee or any other conference events.

4. Induction:

Points will be granted to the clubs that send the Induction Form signed by a Master Guide along with the Quarterly Report. *If form is not attached with the Quarterly Report, points won't be granted.*

5. Investiture:

Points will be granted to the clubs that send the Investiture Form signed by a Master Guide who was present at the ceremony along with the Quarterly Report. *If form is not attached with the Quarterly Report, points won't be granted.*

6. Zone Training:

Points will be granted to clubs that participate in the trainings promoted by the Zones. *Place and date must be stated.*

7. Conference Training:

Points will be granted to clubs that participate in the trainings promoted by the Conference at the Conference Auditorium. Please, see dates on the Youth Calendar. *Place and date must be stated.*

8. Pathfinder Sabbath:

Points will be granted to the clubs that have a Pathfinder Sabbath in their church. Pathfinder Sabbath Form must be signed by a Master Guide who was present at the service and must be submitted to Zone Coordinator with a copy to the Youth Ministries office along with the Quarterly Report. *If form is not attached with the Quarterly Report, points won't be granted.*

9. Inspection:

Points will be granted to the clubs that send the Inspection Form signed by a Master Guide who was present at the ceremony along with the Quarterly Report. *If form is not attached with the Quarterly Report, points won't be granted.*

10. Local Church Involvement:

Clubs will receive points for involving their clubs in the local church. The Pathfinders can participate in the Sabbath worship service, pick up the offering, be church greeters, participate in witnessing church projects, etc. Please keep in mind that involving the pathfinders in different activities at the church, will help them to develop the talents that God has given them. Keep the Pathfinders involved and keep motivating them to grow as leaders since they are the present and the future of the church.

11. Service Project:

The service projects are going to be the same as the Adventurers. These different categories will help to choose better ways to impact your community Let the pathfinders choose a project from a category and help them to find creative ways to complete each project. It does not need to be the exact same thing that each project says, however please send any different ideas to the state coordinator for review.

12. Outdoor Activities:

There are countless activities that can be done with the Pathfinders. We want to promote outdoor activities in which the Pathfinders will be able to know God through Nature.

13. Bible Bowl/Camporee:

Points will be granted to the clubs that participate of the Pathfinder Bible Bowl and or the Camporee.

14. Honors:

Points will be given to the clubs that have completed honors. *If form is not attached with the Quarterly Report, points won't be granted.*

15. Staff Meeting/Yearly Planning:

Points will be granted depending on how many staff meetings were held during the year.

16. Support of Other Clubs:

We encourage clubs to have activities, awards and/or events with other clubs. Invite each other to your inductions, investitures, Pathfinder Sabbath, outreach, field days, etc.

17.TC Work Bees:

Points will be granted to clubs who participate in the work bees. Clubs must send at least two adult club members and participants must stay the **full** workday to receive points. Work bee dates will be provided in the Events Tab of the NJCyouth.org website.

2020 CAMPOREE CAMP MANUAL



New point system for Camporee:

There will no longer be pre-requisites that require outreach activities to be done before the camporee.

To be discussed at AWAKEN Youth Leadership Convention

The winners of the camporee will be based on what clubs perform better at the camporee. We are no longer giving awards for 1st to 5th place.

We will know have three categories under which the clubs will be awarded:

- Gold: Clubs that perform their best at the camporees
- Silver: Clubs that perform well at the camporee
- **Bronze:** Clubs that attended the camporee and participated in events and need further help in certain activities.



2020 NJC CAMPOREE CHECK LIST:

What must be received by June 30th, 2020?

- 1. Registration Forms
- 2. Payments
- 3. Insurance Coverage Lists
- 4. List of adults that are going to attend*
 - * If they haven't completed the background check by this date, they will not be able access the ground of the Camporee Camp, don't forget you have more than 4 months to fulfill this requirement. And this is for the safety of all of our children and youth.

All payments and paperwork must be received in the Youth Ministries Office by July 30, 2020, NO EXCEPTIONS.

What do I turn in at camp Check - In?

- Vehicle/Parking List
- First Aid Kit
- Parental Photo/Video & Liability Release Form
- Medical Attention Permission Form
- Club Name Tag (sample)

NJC CAMPOREE APPLICATION FORM



DirectorCh	nurch	
Phone	E-mail	
REGISTRATION FEE PER PERSON AGES 10 AND UP ON	LY (but younger people m	nust be registered for insurance purposes)
Fee & Deadline		Total Cost
Early Bird Registration by May 30, 2020 (*200 pts)	# children	x \$30.00 =
, , ,		x \$30.00 =
Regular Registration by June 1st, 2020 (*75 pts)	# children	x \$35.00 =
	# Adults/Staff	x \$35.00 =
Late Registration by June 14, 2020 (*25 pts)	# children	x \$40.00 =
	# Adults/Staff	x \$40.00 =
Sabbath Only		x \$20.00 =
	# Adults/Staff	x \$20.00 =
Registration will close at midnight May 16, 2020. No registrations will be accepted after this date. Please understand that we need time to buy materials prepare campsites. Therefore, <i>NO EXCEPTIONS</i>	and Total Clu	ub Registration Fee
FREE ENTRANCE:		
Director (1 per club) Elder o	r Church Pastor (1 per	club)
Pathfinders siblings that are registered in a NJC	Club and registered to	volunteer
Cook (1 per every 10 paying registrants)		
PAYMENT OPTIONS:		
Check/Money Order Visa/Master C	Card	Mail application and payment
Card Holder Name (as it appears on card):		to:
Card # Exp:		New Jersey Conference of SDAs Attn: Youth Ministries
		2303 Brunswick Ave.
3 Digit CCV:		Lawrenceville NJ 08648
Complete Billing Address:		Email: youth@njcsda.org
Email: Phone #		For questions call 609.802.0879
*For event details, see your Camporee Manual		or send us an email
T-SHIRT SIZES (INDICATE QUANTITY PER SIZE)		
Youth: S	M L	XL
Adult: S	M L	XL
2XL	3XL	

INSURANCE COVERAGE LIST



** For proof of insurance coverage under the NJ Conference, all participants must register their names with the NJC Youth Ministries Office. This list MUST be included with your Camporee Registration Form.

Event/Date: NJC Camporee August 13-16, 2020	Church:
Director:	_ Group Leader's Cell Phone:
First & Last Name (please print clearly)	First & Last Name (please print clearly)

CAMPOREE VEHICLE/PARKING LISTING



Please list the vehicles belonging to your club and submit this form. This listing is for security purposes.

Director:

Church: _	Church:				
	Vehicle Year, Make, & Model	Vehicle License Plate #	Driver Cellphone #		
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					



PARENTAL PHOTO/VIDEO & LIABILITY RELEASE FORM

PARENTS OF MINORS (17 AND YOUNGER) MUST COMPLETE THIS FORM

I, hereby consent to an	d authorize the use and reproduction by the New
ersey Conference of Seventh-day Adventists Inc (NJC Youth Ministries Office, of any and all photographs/videoduring NJC Youth Ministries events for any purpose, with negatives and positives, together with the prints, are own	o that have been taken of me and/or my child(ren) nout compensation to me. All images-electronic, ned by NJC Youth Ministries. NJC Youth Ministries
reserves the right to use these photographs/video in any outputs.	of its print/electronic/web publications and video
I will not hold the NJC Youth Ministries or its members lia promoted by the Youth Department in 2020. I also give r any medical care they feel is necessary for my child(ren).	my permission for those adults in charge to obtain
I hereby acknowledge that I have read and understood ા	the terms of this release.
Child's Name (please print clearly)	
Child's Name (please print clearly)	
Child's Name (please print clearly)	
Child's Name (please print clearly)	Parent/Guardian Name (please print clearly)
Child's Name (please print clearly)	
Child's Name (please print clearly)	Parent/Guardian Signature
d h	Date



MEDICAL ATTENTION PERMISSION FORM

ADULTS 18 AND OLDER MUST COMPLETE THIS FORM

I	give permission to the NJC Youth Ministries, and those adults in charge, to
obtain any medical care they	feel is necessary on my behalf, during the events promoted by NJC Youth
Ministries in 2020, in case tha	t I become unconscious, incoherent, or am unable to obtain medical attention
on my own.	
I also will not hold the NJC You	uth Ministries, or its members, liable in any way for any injury sustained.
Insurance Co	
Policy #	
Please include any pertinent a	allergy or medical information that relates to your health.
Signature:	
Phone:	
Date:	

You must submit a copy of form & keep a copy on your person at all times



CAMPOREE DEDUCTIONS & VIOLATIONS 2020

Curfew Violation

1st- Warning

2nd - A deduction of -75 points

3rd - A deduction of -15 points for every ten minutes it continues

Noise, activity or disruption of the peace in a campsite after "Lights Out". Points will be deducted if clubs don't respect the curfew time every night during Pathfinder Camporee.

Clubs violating the curfew will receive yellow cards as a warning and then a red card with the deduction of points if the violation continues.

Cars are parked in the designated place

Cars that are left in a non-designated area will cause the club to lose 500 points per day and risk the chance of the car being towed as per township regulations.

Discipline and Order

We have some rules that MUST be followed by all the Clubs ALL THE TIME. Clubs will receive a yellow card and a warning on the first time a violation happens. A red card will follow causing points deduction to the club. Please, make sure your staff and parents know the rules and follow them.

Rules to follow:

- Use the appropriate bathroom according to gender (no boys in the girls bathroom, no girls in the boys bathroom) -50 (There will be bathrooms designed for single parents ONLY with children of the opposite sex, example: single mothers with boys and single fathers with daughters.)
- Respect must be given to ANY & ALL STAFF helping out during the Pathfinder Camporee.
 Failure to do so can cost club a deduction of -300 points (per person who is disrespected).
 Any situation must be informed to NJC Youth Director or Pathfinder State Coordinator: they will handle it. Do not take matters into your own hands.
- Children MUST be accompanied by adults ALL the time, especially around the lake. Failure to do so will result in a loss of **-300** points for every occurrence.
- Name tags MUST be worn all the time -50
- Children CANNOT be alone in the bathroom -50

Clubs with no deductions will receive an extra 500 pts towards the point system.



PATHFINDER CAMPSITE INSPECTION

During this inspection only the club director or the designated staff member are needed to accompany the Inspection team on the tour. The team, on arrival should be met promptly at the site entrance, by the designated staff. The assigned staff, should stand at attention, salute the Inspector, await the return salute, and announce: "(name of club) ready for inspection (sir or Madam) as the case may be. The inspection team is now officially invited to tour the site for the site inspection.

The inspection tour should proceed without interruption or hindrance. On-site activities, such, as the preparation or serving of meals or caring of the sick and or injured should continue undisturbed. If necessary, the inspection tour may be halted to allow for attention of the sick or injured. Activities involving last minute adjustments to the site, removal of the debris from the site, scurrying here and there to effect final corrections and the like, will most likely, result in loss of inspection points.

1. Camping Area

- a. Site to be free from all loose debris, trash and litter.
- b. Area layout should be arranged for good site management. It should provide for changes in weather and provision for assembly/common area.
- c. No unauthorized vehicle on their campsite. All vehicles are to remain in their designated location for the duration of the camp.
- d. Clubs are expected to establish and set up clear borders by roping campsite area.

2. Sleeping Area

- a. Tents should be pitched to provide for adequate ventilation and supervision by staff.
- b. Tent interiors are to be clean and items should demonstrate cleanliness, neatness, and good organization which includes the following:
- i. **Bibles** are to be closed, right side up and positioned in the center of the pillow or pillow area.
 - ii. Sleeping bags are to be rolled out flat and zippered.
- iii. **Shoes**—a maximum of two pairs, placed near the entrance of the tent and in wearing order with toes facing towards the wall.
 - iv. Folding chairs—to be folded and placed together inside front area of tent.
- v. **Articles**—such as duffel and overnight bags should be arranged inside the tent in relation to shape, size, length etc. along the sides of the tent or at the head of the sleeping bag.

- c. No containers of **propane or liquid fuel**, or equipment should be kept in the sleeping tents.
- d. Avoid hanging items from tent unless it is designed for that purpose.
- e. All clothing should be packed away.

3. Garbage Area:

- a. To be clearly defined at the location, and is preferably to be at the rear or side of the kitchen tent.
- b. Garbage should be in proper containers and conform to all prevailing recycling requirements.
- c. Garbage, when and/or where required, should be stored in recyclable units and taken to the main campsite collection area on a daily basis.

4. Service Tents:

- a. Kitchen, First Aid and Supplies/Storage Tents, if any, should be positioned for easy access while fitting in with the general layout and design of the site.
- b. **Kitchen Tent** should be pitched at the rear of the campsite.
 - i. Storage area to be neat and practical;
 - ii. a fully charged ABC fire extinguisher with valid

inspection sticker clearly visible and located by the kitchen tent entrance.

iii. additional fire protection (container with sand, pail with water etc.) should be clearly marked and located with unobstructed view.

NOTE: THE KITCHEN AREA WILL BE FUNCTIONING DURING THE INSPECTION AND IT WILL BE EXPECTED TO REPRESENT A WELL ORDERED, NEAT AND CLEAN LOCATION FOR THE PREPARATION OF FOOD.

- c. **First Aid Tent** should be identified with a noticeable Red Cross placed on the tent or location, and must be made known to club members and staff alike and:
- i. should be equipped with an appropriate **First Aid kit**, adequately stocked with the minimum requirements
- ii. must have updated official medical release forms for all campers (including staff).
- iii. must provide for individual Prescription drugs of their members and staff, if any, which should be properly labeled, securely stored and locked;
- d. **Storage Tent or Area**, if different from, or in addition to, the kitchen tent should have items neatly arranged, stored, protected and

practical; should demonstrate security measures from night animals etc. It should not be used to hold items to avoid the campsite inspection process.

5. FLAGS:

- a. **U.S. National Flag** to be secured at the right of the entrance/exit way viewed from within the club's campsite.
- b. **Club Banner**, if any, is to be placed to the right of the U.S. flag.

 Alternatively, the banner may be placed over the entrance/exit way, providing it is properly secured.
- c. All other flags to be positioned at the left of the entrance/exit way in the following order: NJ State Flag, Christian Flag, and Pathfinder Flag.
- d. **Guidons**, if any, are to be displayed to the right to the unit's group of tents or to the right of Captain's tent, if applicable.
- e. All **flags** and **guidons** are to be in good repair, clean and properly secured at their respective locations.

PATHFINDER CAMPOREE EVENTS

COMING SOON...



And the King will say,
"I tell you the truth, when you did it to one
of the least of these my brothers and sisters,
you were doing it to me!"

MATTHEW 25:40